

1 **MINUTES OF THE HELPER CITY COUNCIL MEETING**  
2 **Thursday, September 4, 2014**  
3 **6:00 p.m.**  
4 **Helper Auditorium**  
5 **Council Chambers**  
6 **19 South Main**  
7 **Helper, Utah 84526**

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10 **ATTENDANCE:**

City Staff

11 Mayor Edward Chavez

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13 **Council Members:**

Deputy Recorder Joan Burgess  
Chief Trent Anderson (absent excused)  
City Attorney Angela Sampinos

14 Kirk Mascaro

15 Chris Pugliese (absent excused)

16 Robert Bradley

17 Gary Harwood

18 Jason Llewelyn

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21 **Citizens:** ,John Serfustini, Michelle Goldsmith, Britton Lund, Jessica Andreason, Brady  
22 Andreason, John Stephen, Keeley Baird

23  
24 The regular meeting of the Helper City Council was called to order by Mayor Edward  
25 Chavez at 6:00.

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27 **APPROVAL OF MINUTES August 5, 7 and 28, 2014.**

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29 Council Member Harwood moved to approve the minutes of August 5, 7 and 28, 2014.  
30 Council Member Bradley seconded the motion. Motion Carried. Council Member  
31 Bradley, Llewelyn, Mascaro, and Harwood voting yes.

32  
33 **LISA PIERCE DISCUSSION ON PLAQUE FOR GIRL SCOUTS AT MAIN STREET**  
34 **PARK.**

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36 Lisa Pierce was not at meeting, item rolled over.

37  
38 **MICHELE GOLDSMITH ON LIBRARY UPDATE.**

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40 Michelle Goldsmith/Library Board Chairman introduced Britten Lund consultant from  
41 Utah State Library. Ms. Goldsmith gave an update on the library from the last year.  
42 Last fall the state warned the library that the link between the city and library page  
43 needed to be up and running. The state gives the library binders with procedures and  
44 policies to follow, a copy will be brought to City Hall to have on file. In the spring new  
45 officers were voted in and over the summer the Director resigned, Keeley Baird has  
46 been hired for the position getting 29 hrs/week, a Library Assistant will also need to be  
47 hired. Ms. Goldsmith asked if policies had been reviewed, Council Member Llewelyn  
48 stated that he is working on them with the City Recorder and then they would need to  
49 be reviewed by the City Attorney and Mayor Chavez. The library has been put on

1 probation because web site is not up and running, also reports submitted to the state do  
2 not show maintenance of effort. Britten Lund explained reasons libraries are put on  
3 probation and how that can be corrected so certification will not be lost. Council  
4 Member Llewelyn asked City Recorder Skerl to audit the numbers submitted to the state  
5 and in the future all paperwork submitted to the State must be approved by the city first.  
6 Ms. Goldsmith stated that Ms. Baird will have training so proper procedures will be  
7 followed in the future. The board has a goal of increasing programs and activities at the  
8 library to use as a gathering place for the community.

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11 **DISCUSSION AND/OR APPROVAL ON PLAQUE FOR MINERS MEMORIAL ON BIG**  
12 **JOHN.**

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14 Mayor Chavez said Chief Anderson has been talking with Mark Wickman about the  
15 information plaques placed around town. They would like to see a plaque about Big  
16 John at the Civic Auditorium, it has been a main attraction on Main Street since the  
17 1960's. Council Member Mascaro volunteered to meet with Chief Anderson and  
18 research information on Big John that could be put on a plaque and bring back idea  
19 back to City Council for approval.

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21  
22 **DISCUSSION AND APPROVAL ON PURCHASING SHIRTS FOR AMERICAN**  
23 **LEGION TEAM.**

24  
25 Mayor Chavez stated the Helper American Legion team won the State Championship  
26 and Coach Jeff Cisneros asked if the city would purchase T-shirts again this year.  
27 Council Member Mascaro suggested doing the same as we did last year, T-shirts for the  
28 team and a celebration party with cake and punch.

29  
30 Council Member Mascaro moved to approve purchasing shirts and a cake party for the  
31 American Legion team. Council Member Llewelyn seconded the motion. Motion  
32 Carried. Council Member Bradley, Mascaro, Llewelyn and Harwood voting yes.

33  
34 **DISCUSSION AND APPROVAL ON LOCAL CONSENT FOR ST. ANTHONY'S**  
35 **CARNIVAL.**

36  
37 Council Member Harwood moved to approve local consent for St. Anthony's Carnival.  
38 Council Member Mascaro seconded the motion. Motion Carried. Council Member  
39 Bradley, Mascaro, Llewelyn and Harwood voting yes.

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42 **DISCUSSION ON EWASTE DAY.**

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44 Michele Goldsmith/Liason for Green Team informed the council that September 26<sup>th</sup>  
45 and 27<sup>th</sup> is EWaste Day. They would like to set up electronic recycle station in Price on  
46 Friday, September 26<sup>th</sup> and in Helper on Saturday, September 26<sup>th</sup>. Only electronic  
47 waste such as CRT monitors, electronics, alkaline batteries, etc would be gathered in  
48 recycle trailer. Ms. Goldsmith asked if Helper City would agree to split the cost of the  
49 trailer with Price City. There was discussion on if the resident should pay a fee to have

1 waste recycled and decided against the idea; people would not recycle if there was a  
 2 charge. Council Member Harwood stated he would like to see Helper City sponsor the  
 3 project this year. The cost to the city depends on how much recycled material is  
 4 dropped off. Ms. Goldsmith will advertise the event with the Chamber of Commerce,  
 5 flyers, emails, radio stations and local newspapers.

6  
 7 Council Member Bradley moved to approve sponsoring EWaste Day . Council Member  
 8 Harwood seconded the motion. Motion Carried. Council Member Bradley, Mascaro,  
 9 Llewelyn and Harwood voting yes.

10  
 11 **DISCUSSION AND APPROVAL ON NEW AIR CONDITIONER FOR POLICE**  
 12 **DEPARTMENT.**

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 14 Mayor Chavez stated the air conditioner at the Police Department went down. Mayor  
 15 Chavez called Council Member Llewelyn, Pugliese and Mascaro to get their opinion  
 16 and/approval to install a new system. The cost would be approximately \$4,000 to  
 17 \$6,000, Chief Anderson had not yet received the invoice from Air Temp. Council  
 18 Member Bradley asked why voting for approval at the time was necessary; the air  
 19 conditioner was a maintenance issue and was already installed.

20  
 21  
 22 Council Member Llewelyn moved to approve new air conditioner for Police Department.  
 23 Council Member Mascaro seconded the motion. Motion Carried. Mascaro, Llewelyn  
 24 and Harwood voting yes, Council Member Bradley voting no.

25  
 26  
 27 **AWARD BID FOR RIVER RESTORATION PILOT PROJECT.**

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 29 Awarded in prior meeting.

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 31 **DISCUSSION AND APPROVAL ON ORDINANCE 2014-3 CONDITION OF CITY**  
 32 **PROPERTIES.**

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 34 Attorney Sampinos explained Ordinance 2014-3 is an update and amend prior  
 35 ordinance, detail is a lot better and penalty has been increased to those who do not  
 36 comply. Ordinance gives Police Department authority to be the Inspector; currently  
 37 authority is the Board of Health. Officer Stephen asked questions on property in a trust  
 38 or in foreclosure would be handled. Attorney Sampinos explained that ordinance could  
 39 make owner or occupant responsible. Council Robert Bradley asked for more time to  
 40 review the Ordinance. Item rolled over to next agenda.

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 44 **DISCUSSION AND APPROVAL ON ORDINANCE 2014-4 TRANSIENT ROOM TAX.**

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 46 Mayor Chavez stated one motel would currently fall under the ordinance, would like to  
 47 go into effect for future growth in Helper. Council Member Bradley asked when the  
 48 Ordinance would go into effect; he would like to see it start beginning of year.

49

1 Council Member Llewelyn moved to approve Ordinance 2014-4 Transient Room Tax  
2 beginning January 1, 2015 . Council Member Harwood seconded the motion. Motion  
3 Carried. Council Member Bradley, Mascaro, Llewelyn and Harwood voting yes.  
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6 **DISCUSSION AND APPROVAL ON 3% RAISE FOR FULL TIME AND PART TIME**  
7 **EMPLOYEES.**  
8

9 Mayor Chavez stated raises were discussed after budget was approved, in order to  
10 approve a raise now each department would have to cut back and budget would need  
11 to be amended and approved. Council Member Harwood commented this should have  
12 been discussed prior to budget approval in March. Council Member Bradley feels  
13 raises can not be added in this budget cycle, agrees that there is a desire to give raises  
14 but should not be a fiscal responsible and do 3% straight across board. Council  
15 Member Llewelyn suggested step raises for employees to give incentive to employees  
16 to stay working for the city. Council Member Bradley would like to direct each  
17 department head to come up with a plan before next budget year.  
18

19  
20 Council Member Llewelyn moved to approve to direct each department head to work on  
21 step plan by March to be ready for June budget. Council Member Bradley seconded  
22 the motion. Motion Carried. Council Member Bradley, Mascaro, Llewelyn and Harwood  
23 voting yes.  
24

25  
26 **DISCUSSION AND APPROVAL ON PURCHASING PROPERTY FOR DOWNTOWN**  
27 **PARKING.**  
28

29 Council Member Pugliese was not present at meeting, Mayor Chavez explained more  
30 parking is needed on Main Street. Deputy Recorder Burgess explained the Planning  
31 and Zoning Commission noted different areas in the downtown area that could possibly  
32 be developed for more parking. The current Ordinance requires more parking for stalls  
33 than is available in the downtown area. Council Member Mascaro would like to have  
34 possible parking areas identified better with the intent on each property. Item rolled  
35 over to next meeting.  
36

37 **DISCUSSION ON FLOOD ISSUES**  
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39 Council Member Harwood gave update on the flood issues with the estimated costs for  
40 volunteers that helped just the city, this was not hours for volunteers that helped the  
41 residents. He also explained the estimate on hours for city employees, time was for  
42 flood clean up which is still continuing. Jessica Andreasen who volunteered to be flood  
43 coordinator spoke to the Council about issues she came across during the flood. Mrs.  
44 Andreasen explained how important she thought it was to organize a plan of action so if  
45 this happens again, there is a point of contact/liason between cities and the county.  
46 Mayor Chavez explained how Chief Anderson had been working on an emergency plan  
47 before the flood occurred. Council Member Llewelyn explained how important it is to  
48 have a city emergency operation plan and procedure. Carbon County officials have  
49 been discussing and know they have to start working towards organizing a better plan

1 to have in place, if and when this happens again we are prepared. Council Member  
2 Harwood stated how a shortage of manpower caused a lot of problems. He was trying  
3 to be in charge of Public Works and also working to clean up the flood. Jessica  
4 Andreasen noted that everyone involved did an excellent job, things could have been  
5 much worse. A lack of communication between Carbon County, Helper City, Police  
6 Department and volunteers etc. was the big issue and she would like to see that  
7 improved. Council Member Bradley recommended that a work meeting be held each  
8 month to develop an Emergency Plan for the city. Council agreed and discussed that  
9 they would like to have a work meeting prior to the City Council meeting beginning at  
10 6:00 p.m., council meeting at 7:00 p.m. All department heads will be required to be at  
11 each meeting and will be paid. City Attorney Sampinos will draft up a new resolution for  
12 next meeting to be voted and approved.

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16 **DISCUSSION AND/OR APPROVAL ON WATER, SEWER, AND STORM DRAIN**  
17 **PROJECTS.**

18

19 Council Member Harwood informed the council about the issues on the west side of  
20 town. There was a power pole hit that knocked out 3 sections for approx 8-9 hours.  
21 Pick and Rail Market had damaged dairy and meat products. Problems with  
22 construction company damaging numerous utilities. A meeting was held on September  
23 3rd with all utility departments, city employees, Franson engineers and Silver Spur to  
24 discuss problems with the damage to utilities and must obey the law. Some roads are  
25 ready to be paved by next Friday, Started working in the subdivision, they are 2 weeks  
26 behind and may start working Sunday's. Should finish up at Fish Creek soon and then  
27 move over to the Springs, then that part of project will be complete. Need to come up  
28 with a plan on what to do with the diamond in the road on North Main by Renegade.  
29 There needs to be a decision on the stop signs and yield sign in that area also.  
30 Customer living on 400 North says he is getting flooded, curb and gutter might be  
31 necessary on that street. Having problems with the limb pile, people are putting items  
32 other than limbs in the pile, will need to keep it locked.

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34 **MOTION FOR CLOSED SESSION.**

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36 No motion for closed session.

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40 **REPORTS FROM COUNCIL MEMBERS AND HEADS OF DEPARTMENT.**

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43 Council Member Harwood said fixed 6 leaks on Ash Road. Art's Festival went well even  
44 with the flooding issues. Sewer line broke and flooding the old Marsha's Sammich  
45 Shop.

46

47

48 Council Member Bradley stated that the pool is closed.

49

1 Council Member Mascaro said the Light Parade Committee has started working on the  
2 events.

3  
4 Mayor Chavez said Tom Parsons has a basketball stand in his yard that he would like to  
5 donate to the city. ATV trail asked if the city would donate \$400.00 and now grant  
6 money will cover that but would like the city to donate stickers that would be under  
7 \$100.00, Mayor Chavez will design sticker and take to Sign Edge. SBA has been at  
8 City Hall for the flood victims to possibly qualify for low interest loans.

9  
10 Attorney Sampinos stated Mr. Hicken property owner of 4 N. Main has received letter on  
11 his property. Deadline to comply is September 9th, he needs to lock up doors, board up  
12 windows, clean up outside, etc. Property manager claims he has been cleaning things  
13 up and funding has become an issue. Mr. Hicken’s insurance company stated the  
14 structure of the home has not been compromised. Council Member Harwood stated  
15 this property also has another issue; we would like to go through his property with the  
16 sewer line. Mr. Hicken would be willing to work with the city if he does not need to tear  
17 down his house.

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20 There being no further business Council Member Mascaro moved to adjourn. Council  
21 Member Llewelyn seconded the motion. Motion Carried: Bradley, Mascaro, Llewelyn  
22 and Harwood voting yes. Meeting adjourned.

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27 I here by certify that the fore going represents a true, accurate, and complete record of  
28 the Helper City Council meeting held on Thursday, September 4, 2014.

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41 Edward Chavez  
42 Mayor

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41 Joan Burgess  
42 Deputy Recorder

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44 Approved on October 2, 2014