



Carbon County
Utah's Castle Country

120 East Main | Price, Utah 84501 | (435) 636-3260

Application for a Building Permit in Helper City



CARBON COUNTY BUILDING DEPARTMENT

Dave Levanger, Building Official
435-636-3261

Kathy Chatterton, Deputy Building Official
435-636-3745

Frankie Hathaway, Zoning Administrator
435-636-3260

April 10, 2013

**APPLICATION PROCESS FOR A
BUILDING, ELECTRICAL, MECHANICAL OR PLUMBING PERMIT**

Within Helper, all improvements, additions or new construction must comply with the Helper Land Use Code. Work exempt from a permit includes:

Sheds and structures under 200 square feet, or less
Fences not over 6 feet high
Retaining walls that are not over 4 feet high from bottom of footing to top of wall
Sidewalks and driveways
Painting papering, tiling, carpeting, cabinets, counter tops, and similar finish work
Prefabricated swimming pools less than 24 inches deep
Swings and playground equipment
Window awnings supported by an exterior wall

The applicant shall request an Application Permit package for building, electrical, mechanical, or plumbing permit from the Carbon County Building Department located behind the Carbon County Courthouse, at 65 South 100 East, Price, Utah, 84501; Telephone (435) 636-3260. We are on the internet at www.carbon.utah.gov Go to Departments, then Planning & Building.

Once the applicant submits the application, plans and site plan to the Carbon County Building Department, Carbon County will scan and e-mail the information to the Helper Planning Administrator to insure that it meets the Helper Land Use Code. Helper will complete its review within five (5) days after receipt from Carbon County. Some projects may require review and approval of the Planning Commission. If Helper approves the application, the Carbon County Building Department will perform a plan review and issue the permit, normally within 15 working days from the date all information is received.

If Helper disapproves the application, they will list or note the deficiencies in the application. The applicant shall correct the deficiencies and resubmit the application to the Carbon County Building Department. The Carbon County Building Department will resubmit the application package to Helper for review. If the applicant does not want to correct the deficiencies he/she can request a hearing with the Helper Board of Adjustments.

Below are the names and telephone numbers for Helper City:

Jona Skerl
435-472-5391

Joan Burgess
435-472-5391

CARBON COUNTY BUILDING DEPARTMENT

Helper New Home, Cabin or Commercial Building Checklist

PLEASE SUBMIT THE FOLLOWING FOR YOUR PERMIT:

- Completed and signed permit application, including the contractor's name and license number, or:
- A signed and notarized Owner/Builder Certification Form, if you are a do-it yourself home builder.
- A site plan drawn to scale on 8 ½" x 11" paper showing lot shape and dimensions, showing the street, front of the lot you are building on, and the set backs to property lines of all existing and proposed structures, utilities.
- 2 sets of plans drawn to scale (not less than 1/4" = 1') showing:
 - a. Footing and foundation plan.
 - b. Wall framing, columns and beams with sizes – a cross section is preferred.
 - c. Floor framing, girder, joist and blocking sizes and spans.
 - d. Roof framing/rafter size and span or stamped truss sheet details (truss sheets may be deferred if on plan)
 - e. Electrical plan.
 - f. Plumbing plan.
 - g. Heating cooling and ventilation plans with cooling and heat loss calculations/ energy code compliance for Zone 6.
 - h. Gas pipe sizing calculations.
 - i. Any other plans, data or information required by the Building Official, particularly for commercial projects.
 - j. Manufactured Home permit applications shall also include Manufacturer's engineered footing and foundation plan, or IRC approved foundation design, tie down plan, column and beam sizes & spans if used. For site-built additions such as a porch, deck or garage: footing, foundation, wall and roof framing or truss design sheets as applicable, along with any electrical, plumbing, heating plans. The floor plan with year, make, model, serial numbers for all sections along with dimensions of the home. Original factory tags must be in place. Engineered **WET** stamped plans are required for manufactured homes on a basement. **No home manufactured prior to June of 1976 will be approved.**
- Engineered **WET** stamped plans are required for all Commercial buildings and foundations for conventional frame homes in the Scofield area **D0** Seismic zone. Homes in this seismic zone are required to be engineered also. Copies will not be accepted. Engineered plans shall be sealed and signed by registered Utah Architects and/or Professional Engineers. The Engineer shall be trained in the particular discipline, i.e.: Electrical, Plumbing, Mechanical, or Structural, that is being designed and sealed.

The County will obtain approval from Helper City. This will include zoning approval and may require you to pay fees for water and sewer connections.

NO APPLICATIONS WILL BE ACCEPTED WITHOUT ALL OF THE ITEMS LISTED ABOVE. 15 BUSINESS DAYS ARE NORMALLY REQUIRED TO PROCESS YOUR APPLICATION FOR APPROVAL